

**ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC
and
WORLD METEOROLOGICAL ORGANIZATION**

**Typhoon Committee
Forty-fifth Session
29 January – 1 February 2013
Hong Kong, China**

ANNOTATED PROVISIONAL AGENDA

1. Opening of the Session

The Forty-fifth Session of the Typhoon Committee will be held at the Salisbury – YMCA of Hong Kong, Hong Kong, China, from 29 January to 1 February 2013, at the kind invitation of the Hong Kong Observatory (HKO). The opening ceremony will take place at 9:30 on 29 January 2013. The detailed programme for the opening of the session will be made available upon finalization.

2. Technical presentation

Technical presentations delivered by Drainage Services Department (DSD), Government Flying Service (GFS) and Geotechnical Engineering Office of Hong Kong, China;

Summary of the 2012 typhoon season (WRD/TC.45/2) delivered by RSMC Tokyo; and

Technical presentation on typhoon related issues delivered by TC Working Group on Meteorology and WMO Working Group on Tropical Meteorological Research.

3. Election of Officers

The Committee shall elect among its representatives a Chairperson and Vice-Chairperson for the Forty-fifth session. Rule 6 of the Rules of Procedure of the Typhoon Committee states: *“The Committee shall, at each Session, elect from its representatives a Chairperson and a Vice-Chairperson, who shall hold office until their successors are elected. They shall be eligible for re-election. In the event the Chairperson or Vice-Chairperson is impeded for any reason from performing his/her duties, the Chairperson or Vice-Chairperson shall be succeeded by the successor designated by his/her respective government”*. The Committee shall also elect the Chairperson of the Drafting Committee.

4. Adoption of the Agenda

The provisional agenda (TCS/TC.45/L.1/REV.2) has been prepared by the Typhoon Committee Secretariat (TCS) in close consultation with ESCAP and WMO and TC Chairperson. Representatives of participating Governments may propose additions or changes to the agenda if they so desire.

5. Overview and Summary of Members' Reports

Based on the Members' Report submitted in the 7th Integrated Workshop held in Nanjing, an overview and summary of the Members' reports will be presented by AWG (WRD/TC.45/5). The Committee is invited to review the summary.

6. Review of the Activities of RSMC Tokyo and Amendments of TOM

6.1 Review of the activities of RSMC Tokyo 2012 by the RSMC Tokyo

The Committee is invited to review the activities of the Regional Specialized Meteorological Center (RSMC) Tokyo - Typhoon Center (WRD/TC.45/6.1).

6.2 Typhoon Committee Operational Manual (TOM)

The Committee will examine the "Amendments to the Typhoon Operational Manual" (TOM) to be provided by the Rapporteur (WRD/TC.45/6.2).

7. Cross-Cutting TC Projects

7.1 Urban Flood Risk Management Project

The Committee is invited to review the Guidelines of UFRM submitted by UFRM Taskforce (WRD/TC.45/7.1).

7.2 Project on Synergized Standard Operating Procedures for Coastal Multi-Hazards Early Warning System (SSOP)

This project was approved by ESCAP and subsequently signed by ESCAP and TCS on 1 August 2012. The introduction and the current status will be presented by TCS (WRD/TC.45/7.2). The Committee is invited to discuss the SSOP as well as the TC support on its implementation.

8. Reports of TC Working Groups and TRCG

Based on the outcome of the 7th IWS and subsequent discussions among the members of each Working Group, Chairs of the Working Groups on Meteorology, Hydrology, DRR and TRCG will present their respective reports (WRD/TC.45/8.1 – 8.4). The Committee is invited to review and discuss the reports with the focus on the following aspects:

- Activities, top priority projects and the relevant findings and recommendations of the Integrated Workshop "Effective Warnings".
- How to enhance the interaction among the three working groups by promoting the crosscutting projects.
- Training and research initiatives, in particular TRCG Activities, review of its 2010 - 2013 work plan and suggestions for the 2014 – 2017 work plan.

9. Reports of the TCS and AWG

The TC Secretary and the Vice-Chair of the AWG will present their respective reports of activities in 2012. The Committee is invited to review and discuss the reports (WRD/TC.45/9.1 and 9.2), namely in what concerns of:

- Activities of TCS and how to improve the communication between the working groups, the AWG, the Secretariat and the Members.
- Activities of AWG, summary of the implementation status of AOP 2012 of each Working Group and the proposal of AOP 2013.

10. TC Effective Governance

Based on the outcome of the AWG meeting held in Seoul in May 2012 and the AWG meeting during the 7th IWS, the recommendations of the amendment of the TC Basic Documents will be presented by TCS (WRD/TC.45/10). The Committee is invited to discuss and endorse the recommendations.

11. Publications

The Committee is invited to take note of the publications which are produced by TC during 2012. Members may wish to make comments and suggestions regarding the publication for 2013 and beyond.

12. Programme for 2013 and beyond

12.1 The Committee is invited to review the implementation of the Strategic Plan 2012-2016 with the focus on reviewing priority areas of the Strategic Plan and their inclusion in the Annual Operating Plan in respect of latest developments and cooperation in the seven key result areas and the climate cross cutting theme.

12.2 The Committee is invited to discuss the hosting of TCS beyond 2015 (WRD/TC.45/12.2).

12.3 The Committee is invited to approve the new names of the tropical cyclones as replacement for the names removed from the list (WRD/TC.45/12.3).

Members may propose to retire the name of tropical cyclone from the list due to the catastrophic impact on the Members.

13. Coordination with other Activities of the WMO Tropical Cyclone Programme

Developments under the WMO Tropical Cyclone Programme (TCP) will be reported to the Committee under this heading. A status report on the implementation of TCP is issued each year and the report from 1 July 2011 to 30 June 2012 will form the basis for the document to be submitted to the Committee at its Forty-fifth session (WRD/TC.45/13) providing information on the general and regional activities and the exchange of information thereon.

14. Support Required for the Committee Programme

14.1 Technical Cooperation

The session will review the resources currently available to support the Committee's work programmes, including contributions made by Members themselves, and external support from various sources, such as WMO/Voluntary Cooperation Programme (VCP), ESCAP/extra budgetary funding, Technical Cooperation among Developing Countries (TCDC), bilateral assistance and other potential donors (WRD/TC.45/14.1).

14.2 In-kind Contribution

The Committee may wish to take note of the information paper on in-kind contribution submitted by TCS (INF/TC.45/14.2).

14.3 Typhoon Committee Trust Fund

- The Committee will be informed on the statement of account of TCTF for the period 1 January to 31 December 2011 and the provisional statement for 1 January to 31 December 2012 to be submitted by the representative of WMO Secretariat (INF/TC.45/14.3/1).
- The Committee will be also informed, by TCS, on the summary of income and expenditure of year 2010 and 2011 and the provisional summary of income and expenditure from 1 January to 31 December 2012 related to the execution of the Work Plan 2012 (INF/TC.45/14.3/2).
- The Committee is also invited to consider the amount of annual voluntary contribution to TCTF by Members.

14.4 Approval of TCTF-2013

- The Committee is invited to discuss the working paper submitted by TRCG (WRD/TC.45/14.4/1) to endorse the organization of a TRCG Forum as a major conference of regional significance and with a crosscutting theme at the 8th IWS, and the use of reserve funds from TCTF to support the organization of the TRCG Forum.
- The Committee will approve, after discussion, the TCTF proposal for 2013 to be submitted by the AWG (WRD/TC.45/14.4/2).

15. Date and Place of the 8th IWS

The Committee is invited to consider the date and place of the 8th Integrated Workshop. The Members may wish to make an offer to host the Workshop.

16. Date and Place of the 46th Session

Rule 1 of the Committee's Rules of Procedure states: "*The Committee shall hold at least one session annually. The venues and dates of its session shall be decided by the Committee*". The Members may wish to make an offer to host the forty-sixth session of TC.

17. Other Business

The Committee may wish to consider other business that brought to its attention.

18. Adoption of the draft session Report

The Committee's report on its Forty-fifth session will be adopted on the final day of the session.

19. Closure of the Session